

GUIDELINES FOR RMTA TRIALSMASTERS

The first things to consider are who -when – and where.

- **WHO:** You have already got your favorite club members lined up. Try to solicit some one in the support class who has not set a trial before. Have someone set the Junior sections.
- **WHEN:** It's on the schedule. If there is a change or weather cancellation, let the Chairman know so that every one will be aware of the change. If your event is on public land, The BLM or US forest service must be notified **PRIOR** to the reschedule date. Tell **Ken White (719-574-1199)**.
- **WHERE:** Again, It's on the schedule. **IMPORTANT** – if the trial is on public land, the area you can work in is dictated by BLM or US Forest Service Permit. **Be sure you know exactly the area that the permit covers.** If you're not absolutely sure, contact Ken White or Frank Petersen.
- **READ OR REVIEW THE PROCEDURES AND RULES MANUAL!!!**
Make arrangements for porta-poties to be on site. 2 on any BLM or US Forest Service land and 1 on private lands. Find a rental place for the area of the trials.
Payment for these can be done in three ways. You can pay and take the money from the sign-up or Stan will send you a check –or – call Stan Hensley in advance with phone #'s of the rental place and he will handle the payment. Either way, include paperwork and receipts.
- **The Forest Service requires a cell phone to be on site.**
- **SECTIONS:** Set the sections using the RMTA guidelines in the current rule book
- **LOOP:** Did you ever see an over marked loop? Let someone ride the loop that is not familiar with it and see if they get lost. Consider bottlenecks and adequate parking area at the sections.
- **POST EVENT RESPONSIBILITIES: You must submit the results to the results secretary to get trials masters credit. This should be done in less than 1 week so it can be tabulated and posted.**
 1. Accurate rider results list, trials masters list and observers list! Send a digital picture to Dan Wickersham danwickersham@comcast.net All are recognized at the end of the year – **please be accurate.**
 - Treasurer's report – money plus a written report sent to Stan Hensley.
 - Non-Member sign-up cards to Jean Clement.
 - ❖ **THESE RECORDS MUST BE READABLE!** Consider correct name spelling.
- **PICK UP ALL MARKINGS AND POLICE THE AREA!** BLM, US Forest Service and private landowners frown on trash and debris left at trials site. A special use permit on public lands allow us to ride off trail. However, rehab of the sections and tracks leading from the trail to the sections must look like we were never there when the event is over. Consider this when laying out sections.
- **RETURN EXCESS SUPPLIES –PUNCHES – AND SIGN UP KIT TO AL DUKE**

• CONTACTS:

Records and Results

Dan Wickersham
7063 Taft Street
Arvada, CO 80004
303-420-9065

Treasurer

Stan Hensley
#1 Casita Ct
Pueblo CO 81005
719-564-6476

Membership Secretary

Jean Clement
16535 Brooks Way
Elbert 80106
719-494-1199

Land Use: Ken White 719-574-1199

Chairman Frank Petersen 303-477-6793